**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**426th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**OCTOBER 28, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: John Manning, David Gantenbein, Steve Hofbauer and Tierney Smith-Woods.

**TRUSTEES ABSENT**: Elvie Ancheta

**STAFF PRESENT**: Leann Verdick, Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:07 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF SEPTEMBER 23, 2021 MEETING MINUTES:**

Trustee Manning moved to approve the minutes. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $126,587.09:**

Trustee Manning moved to approve EFT’s and Warrants. Trustee Hofbauer seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1720 FOR A TOTAL OF $100,000:**

Trustee Manning moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF PROPOSAL FROM SCI CONSULTING FOR PROP 218 ELECTION PROCESS:**

Trustee Manning moved to approve the legal services agreement. Trustee Smith-Woods seconded the motion. The motion passed unanimously. \*Decision was reached after partially hearing the District Managers Monthly Report.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Firstly, after having been in communication with multiple contacts within LA County Leann Verdick was able to get a referral through the Auditor Controllers Office from Doyle Cho, a Principal Analyst from the Chief Executive Office, and was able to get a meeting with a County Council member and the Manager for the Development Division (SCI Consulting Rep and John Manning were present) to speak with them in regards of funding our Prop 218 endeavors and the dire need for it to pass. Both parties were receptive and understood the importance of the AV Mosquito District as well as the necessity for Prop 218 to pass. Leann Verdick brought to the table three potential ways they could help fund and those were: through a loan, a grant, or a hybrid of the two (a loan that would only need to be paid back if Prop 218 were to pass). As it stands at the time, they need to evaluate where they could pull the funds from in order to make it work for both. Leann passed on documentation outlining everything so that the two individuals could pass this on to their higher ups. As a backup, Leann has started looking into possible loans through other means, IBANK was referred to us by our local agencies investment fund and looks great on paper (as they help with loans and financing for local agencies, including Special Districts). The thing to keep in mind is once we get the surveys back, if the numbers do not reflect well on the Prop 218 passing we can step away and not proceed with the ballots. If all goes as expected, we send out the ballots sometime in May, wait 45 days for results/responses and we then get everything together and sent in to the county by August 10th in order for it to be on next year’s levy. \*Decision was made at this point to approve the SCI Proposal\* Secondly, Leann reached out to CalPERS in regards to our quarterly for the CERBTs program, there is a balance $583,000 in the account and it is 65% funded (based on current employees). Thirdly, there was a press release regarding the forming of the local CSDA (AV Mosquito was mentioned), we have been really involved in networking within the group since their first luncheon in June and will be continuing this close relationship in the future. Fourthly, Leann has joined HR California as it is a great resource to have since we do not have a designated HR department and through this we have access to Employee Law attorneys. She has a meeting with one of their team members so they may guide her through the system in order to use the site to its fullest potential. Lastly, as the season winds down we will start focusing on projects that were unable to be worked on due to the time constraint during the season, as well as get everything going for Prop 218.

**CLOSED SESSION- Public Employee Performance Evaluation- Title: District Manager. Pursuant to Government Code Section 54957.7:** Trustee Gantenbein moved to approve the closed session. Trustee Smith-Woods seconded the motion. The motion passed unanimously Minutes stopped.

**RECONVENE INTO OPEN SESSION and provide disclosure if any action taken is required by Section 54957.1:** Trustee Manning moved to reconvene into open session. Trustee Gantenbein seconds the motion. The motion passed unanimously.No disclosure or action required. The Board is happy with the District Managers work thus far.

**NEXT BOARD MEETING IS SCHEDULED FOR NOVEMBER 18, 2021 AT 4:00 VIA ZOOM**

The board decide against combining November and December meeting, wanting to be able to have any and all updates on the SCI Consulting and Prop 218. Meeting was bumped up to the third week due to the original date being on Thanksgiving, December’s meeting is to be determined at November’s meeting.

**BOARD OF TRUSTEES COMMENTS:** Trustee Hofbauer suggested that we put adisclaimer on all Agendas moving forward with State and Local law/information in regards to meetings being held over teleconference and/or videoconference.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 5:02 p.m.

Respectfully Submitted: Approved:

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John Manning Elvie Ancheta

Board President Board Secretary