**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**413th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**JULY 25, 2020**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: . Elvie Ancheta, Dennis Persons and

Tierney Smith-Woods and David Gantenbein.

**TRUSTEES ABSENT**: John Manning

**STAFF PRESENT**: Cei Kratz, Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Persons called the meeting to order at 4:06 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that

are within the Board’s subject matter jurisdiction, and are not otherwise posted on the

agenda.

**APPROVAL OF JUNE 25, 2020 MEETING MINUTES:**

Trustee Ancheta moved to approve the minutes. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $160,431.16:** Trustee Ancheta moved to approve EFT’s and Warrants. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1706 FOR A TOTAL OF $150,000:**  Trustee Gantenbein moved to approve the requisition. Trustee Ancheta seconded the motion. The motion passed unanimously.

**APPROVAL OF FINAL ADJUSTMENTS TO THE 2019-2020 BUDGET LINE ITEMS:**

The board was provided an annual budget revision to the final budget as well as an

explanation letter via email. The biggest change to this budget is the increase to the

Unfunded Accrued Liability – which reflects the deposit that the District made to reduce our

overall liability to the retirement account. There are other small changes that are primarily

line item changes, which did not, for the most part, effect the overall budget. The board was

also provided the original budget and the changes to the budget so that they could compare

the changes. Trustee Gantenbein moved to approve the budget adjustments. Trustee Smith-

Woods seconded the motion. The motion passed unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Manager Kratz reported that we are fully staffed now with technicians busy in the field.

We are also in the process of sending out pool violation letters, via MapVision, as a result of

the aerial fly over done in June. We are printing out letters, preparing for mail and

responding to phone calls, texts and emails from residents. We are receiving mainly

positive responses with only a hand full of complaints. Most of the cases are being resolved

via text and email and have only had to send technicians out to 25 locations to check/treat a pool so far. We are hoping to get through this process by the end of August and at that point will turn over any unresolved issues to city code enforcement offices.

**NEXT BOARD MEETING IS SCHEDULED FOR AUGUST 27, 2020 AT 4:00 PM AT**

**THE DISTRICT OFFICE**

**BOARD OF TRUSTEES COMMENTS:** President Persons asked that Karen Mellor and Kevan

Stout attend the next board meeting to give a report/update on district activities.

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Persons adjourned the meeting at 4:40 p.m.

Respectfully Submitted: Approved:

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Dennis Persons David Gantenbein

Board President Board Secretary