**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**410th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**APRIL 23, 2020**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: David Gantenbein, Dennis Persons, Tierney Smith-Woods. Elvie

Ancheta and John Manning arrived at 4:20.

**TRUSTEES ABSENT**: None

**STAFF PRESENT**: Cei Kratz, Kevan Stout, Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Persons called the meeting to order at 4:08 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that

are within the Board’s subject matter jurisdiction, and are not otherwise posted on the

agenda. Anthony Bruneau, CPA, Cobb Doerfler & Associates was present.

**APPROVAL OF FEBRUARY 27, 2020 MEETING MINUTES:**

Trustee Smith-Woods moved to approve the meeting minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FROM FEBRUARY AND MARCH FOR A TOTAL OF $141,836.06:** Trustee Gantenbein moved to approve EFT’s and Warrants. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1703 FOR A TOTAL OF $100,000:**  Trustee Smith-Woods moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**FINAL AUDIT REPORT FROM ANTHONY BRUNEAU, CPA, COBB DOERFLER & ASSOCIATES:** Each board member was provided a copy of the audit via email. Anthony Bruneau went through the audit and provided an explanation page by page. In the auditor’s opinion, the financial statements referred to in the audit, present fairly in all material respects, the respective financial position of the governmental activities, special revenue fund and the aggregate remaining fund information of the AVMVCD as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the USA.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

* The Representative from SCI Consulting regarding Prop 218 election who was to give a presentation to the board will be postponed due to the current COVID-19 limitations. The entire Prop 218 election process will most likely be postponed as well.
* The board approved the payment of the unfunded liability at the last board meeting, but asked we hold off on actual payment until more information was gathered regarding the Prop 218 election. Since the latter is not likely to happen, we will go forward in sending CalPers payment before June 5th deadline.
* We have been in contact with other vector control districts regarding their policy on hazard pay for technicians in the field. No one is currently providing that due to very limited exposure to the public and since they are each working alone in their own vehicle and treating areas with generally no public contact.
* To meet CDC guidelines we have staggered technicians coming in and leaving work to avoid contact. There has been no meeting at the end of the day, or if necessary they are meeting in the garage at safe distances. Trustee Ancheta suggested making a COVID-19 policy using the CDC guidelines and provide to all employees.
* We are hoping to start seasonal employees in May. We have two returning technicians and will be hiring three new ones. We are working on new training procedures to comply with social distancing requirements.

**NEXT BOARD MEETING IS SCHEDULED FOR MAY 28, 2020 AT 4:00 PM AT**

**THE DISTRICT OFFICE**

**BOARD OF TRUSTEES COMMENTS:** None

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Persons adjourned the meeting at 5:08 p.m.

Respectfully Submitted: Approved:

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Dennis Persons David Gantenbein

Board President Board Secretary