**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**465thMEETING OF THE BOARD OF TRUSTEES**

**42624 6TH STREET EAST, LANCASTER, CALIFORNIA 93535**

**(661) 942-2917**

**DECEMBER 12, 2024**

**4:00 P.M.**

**MINUTES**

**TRUSTEES PRESENT**: Elvie Ancheta, Tierney Smith-Wood, Cado Dhinsa and Cei Kratz.

**TRUSTEES ABSENT**: David Gantenbein

**STAFF PRESENT**: Leann Verdick, Brenna Bates-Grubb, Kevan Stout and Carolyn Etherton (consultant)

**OPENING**: Vice President Ancheta called the meeting to order at 4:00 p.m. and asked Leann Verdick to lead in the Pledge of Allegiance.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF OCTOBER 26, 2024 MEETING MINUTES.**

Trustee Kratz moved to approve the Minutes. Trustee Dhinsa seconded the motion. The motion passed unanimously.

**APPROVAL OF OCTOBER EFT’S AND WARRANTS FOR A TOTAL OF $78,411.98, AND NOVEMBER EFT’S AND WARRANTS FOR A TOTAL OF $76,177.27.**

Trustee Dhinsa moved to approve the EFT and Warrants. Trustee Kratz seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1758 FOR A TOTAL OF $100,000.00 AND REQUISITION NO. 1759 FOR A TOTAL OF $75,000.00**

Trustee Kratz moved to approve the Requisition. Trustee Dhinsa seconded the motion. The motion passed unanimously.

**APPROVAL OF TAX SHARING RESOLUTIONS FOR LOS ANGELES COUNTY SANITATIONS DISTRICT NO.**

**-14-456; PROPOSED SINGLE-FAMILY HOMES AND FOUR PROPOSED DETENTION BASINS; LOCATED AT 70TH STREET WEST AND AVENUE M-8**

**-14-457; 109 PROPOSED SINGLE-FAMILY HOMES; LOCATED JUST OFF OF 65TH STREET WEST AND CONTINUING AVENUE J-8 TO TRUE POINT OF BEGINNING**

**-14-458; ONE PROPOSED RECREATIONAL VEHICLE STORAGE FACILITY AND ONE PROPOSED SELF-STORAGE; LOCATED ON 18TH STREET WEST AND AVENUE H**

Trustee Kratz moved to approve the Resolutions. Trustee Ancheta seconded the motion. The motion passed unanimously.

**FIELD SUPERVISOR REPORT**

Firstly, Kevan Stout opens with stating that currently there are eleven vehicles in the districts fleet. Four vehicles are currently being looked at for sale with two interested people. He does need to do some basic maintenance to them but they will sold as is. Six of the vehicles will be staying, one for each technician and one for Outreach and another for our Entomologist; there will be one left as a spare. Secondly, Zach and Demian have been finding breeding in underground spots (places like sewer systems/storm drains), these remain untouched by the changing temperatures and are still providing a comfortable habitats for mosquitoes. Overall, they are not unmanageable. Thirdly, the fish tank is needing a couple of things done to it, the biggest getting new UV bulbs as the current are starting to fail and algae is starting to take over the tank. Kevan is also working on end of year vehicle maintenance, such as smog’s, and working on EPA paperwork making sure all toxic waste is reported and disposed of correctly. Lastly, though the field crew is under staffed, he feels that the knowledge and skill amongst the three working in it are balancing out the lack of bodies. Overall he is pleased with the efficiency his crew has been operating with throughout the season.

**COMMUNITY OUTREACH SPECIALIST REPORT**

Firstly, Brenna Bates-Grubb reports that from April 2024 to the end of November 2024, there was a total of 26 events that she and Tannan Lloyd were able to attend. Though there was no numbers taken for the amount of people who come to the booths, there was easily 400 – 500 people who visited the booth for the Jolly Holiday, so just based off of this one booth, the exposure that the district gets from attending the community events is immense and well worth the time and efforts placed into attending them. Secondly, there were 141 social media posts posted during the season. There is only a six month window to view the impressions that our website gets, so within those six months there were 176,736 visits to the district website. There were a total of seven newsletters sent out, only published during the on season. Brenna was able to continue her ads with Café Con Leche which helps with Spanish outreach, but with the price going up she will be looking at other local Spanish stations for potential PSA slots. Brenna was able to get in with the Agricultural Commission to give a presentation as well as one with the Senior Center on Jackman. Lastly, Brenna has been focusing on the upcoming season, restocking the giveaways, the most time consuming one is our mosquito kit that comes with a lesson and our information to help teach the importance of what we do in a fun way for the children of our community. And getting the flyers ready to bring to the school district for approval, she is hoping to get a few presentations booked with the fourth grader section in schools (as they are more attentive and receptive to our message). She is also going to work with City of Palmdale and continue our sponsorship with them; the only downside is that they seem to be trying to wedge us out of their sponsors as they provide us with a little less exposure each year; which is odd as they know our financial situation.

**DISTRICT MANAGERS MONTHLY REPORT**

Firstly, Leann Verdick provided a copy of our Profit and Loss vs. Actual. When asked, there was a clarification that the listed budget is not what their final number will be once all the money is in, just a forecast of what was projected from past years. Once the payments for the upcoming taxes come through we will get a better glimpse on how the season plays out. Our first payment will be received end of December. There will be another payment in April and a chunk in May & June. These four payments make up most of our budget, so what is currently in the account will be going up to hopefully match the projected budget on the Profit & Loss vs Actual. Secondly, Leann has been evaluating next season and is looking to potentially continue a couple of programs that were dropped after losing Proposition 218. Big ones being the testing that we have done for the mosquito pools and our annual pool flyover (arguably the most costly seasonal thing we could do). Leann is also looking at possibly continuing our MVCAC membership, or even just being an affiliate; this would help with keeping our technicians trained as well as giving us another resource to pull from. The cost is based off of the districts overall budget, but this is the group that also is our voice when it comes to speaking with politicians and lobbying for our cause. So supporting them is also supporting us. Thirdly, Leann is looking to change up the Entomologist position and turning it into a new one, something along the lines of Mosquito Surveillance Technician. Zach is being looked at for the position as he has held a similar job with us, before having to go back to the route he has in Palmdale. This is not a final decision, but just a consideration. A handout with Karen’s current district cost and the new positions potential cost was given to everyone; with the changes that will be made, the budget will be more manageable with a dramatic cut to the one position. As the district does not need someone of that caliber at the current time, the job title change and responsibility will be better suited for the district’s needs; what these will be is all still being fine-tuned and decided on. Lastly, with Trustee Dhinsa excusing himself from the discussion and leaving the meeting, updates on the lawsuit were brought up. There has been much back and forth with our attorney’s, they had us send any and all information we had in his personnel file to them. The deposition will be on January 10th, and then will most likely go into mediation instead of court around April/May. Our attorney’s still believe that the other party is at fault.

**NEXT BOARD MEETING IS SCHEDULED FOR JANUARY 23, 2025 AT 4:00 PM,**

 **AT THE DISTRICT OFFICE.**

**BOARD OF TRUSTEES COMMENTS:** Trustee Ancheta did bring up that if anyone signs up for the SDANLAC meetings to please attend, or cancel with ample time, as they are catered to the exact number of people who RSVP.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, Vice President Ancheta adjourned the meeting at 5:03 p.m.

Respectfully Submitted: Approved:

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Cado Dhinsa Elvie Ancheta

Board Secretary Board President