**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**427th MEETING OF THE BOARD OF TRUSTEES**

**42624 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**NOVEMBER 18, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: John Manning, David Gantenbein, Elvie Ancheta, Steve Hofbauer and Tierney Smith-Woods.

**TRUSTEES ABSENT**: None.

**STAFF PRESENT**: Leann Verdick, Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:04 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF NOVEMBER 18, 2021 MEETING MINUTES:**

Trustee Smith-Woods moved to approve the minutes. Trustee Manning seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $62,980.78:**

Trustee Manning moved to approve EFT’s and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1721 FOR A TOTAL OF $50,000:**

Trustee Hofbauer moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Firstly, we had our first official meeting with SCI with the whole AVMVCD staff, John Bliss and three additional consultants that will be working with our team. Many questions were passed back and forth but the most prominent and broad question was: Why are we doing this? We covered many points on this topic (cost of living, cost of supplies, Aedes, the need for more staff, etc.) In preparation for the survey their team will work with both Leann (needed documents, input, feedback, etc.) as well as Brenna Bates-Grubb (outreach, branding, etc.) They did confirm that the survey will have two ways of submission, via mail or online, hopefully this will allow a greater view on what we will be tackling with Prop 218. They advised us not to do anything differently than what we are doing now and to go about our normal routine/business, this way we are able to get a more accurate survey and keep the genuine need for funds at the fore. SCI was pleasantly surprised that anything that they would have suggested we do - we already are doing, making it easier to get the word out on Prop 218 via our outreach program, as well as hearing that our community does have some awareness of AVMVCD. Once we are further along the process we will be making sure that there is more flexibility in the Engineers Report so that we can increase rates if needed (giving a maximum for any raises so as to not overwhelm the community). Secondly, Leann spoke with a representative from CSDA Finance whom was able to speak with a few lenders about our predicament. We learned that most all Mosquito Districts as a whole are underfunded and that unfortunately, unless we are needing a loan for infrastructure, they do not give loans out for the specific need that we find ourselves with. Leann will look further for more solutions as well as stay on top of the county for any help they can provide. Lastly, our annual audit will be taking place January 5-7, 2022.

**CLOSED SESSION- Public Employee Performance Evaluation- Title: District Manager. Pursuant to Government Code Section 54957.7:** Trustee Ancheta moved to approve the closed session. Trustee Smith-Woods seconded the motion. The motion passed unanimously Minutes stopped.

**RECONVENE INTO OPEN SESSION and provide disclosure if any action taken is required by Section 54957.1:** Trustee Manning moved to reconvene into open session. Trustee Gantenbein seconds the motion. The motion passed unanimously.No disclosure or action required. The Board is happy with the District Managers work thus far and, provided everything goes as well as it has, will reconvene on evaluation and salary increase after the one year mark.

**NEXT BOARD MEETING IS SCHEDULED FOR DECEMBER 16, 2021 AT 4:00 VIA ZOOM:** No additional comment.

**BOARD OF TRUSTEES COMMENTS:** None.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 4:57 p.m.

Respectfully Submitted: Approved:

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John Manning Elvie Ancheta

Board President Board Secretary