**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**450th MEETING OF THE BOARD OF TRUSTEES**

**42624 6TH STREET EAST, LANCASTER, CALIFORNIA 93535**

**(661) 942-2917**

**JULY 10, 2025**

**4:00 P.M.**

**MINUTES**

**TRUSTEES PRESENT**: David Gantenbein, Elvie Ancheta, Cei Kratz, Tierney Smith-Woods, and Elias Acevedo.

**TRUSTEES ABSENT**: None.

**STAFF PRESENT**: Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Gantenbein called the meeting to order at 4:00 p.m. and asked Leann Verdick to lead in the Pledge of Allegiance.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF MAY 22, 2025 MEETING MINUTES.**

Trustee Gantenbein moved to approve the Minutes. Trustee Kratz seconded the motion. The motion passed unanimously.

**APPROVAL OF MAY EFT’S AND WARRANTS FOR A TOTAL OF $ 92,802.58 AND JUNE EFT’S AND WARRANTS FOR A TOTAL OF $ 58,764.08**

Trustee Gantenbein moved to approve the EFT and Warrants. Trustee Acevedo seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1767 FOR A TOTAL OF $ 100,000.00 AND REQUISITION NO. 1768 FOR A TOTAL OF $ 75,000.00**

Trustee Ancheta moved to approve the Requisition. Trustee Kratz seconded the motion. The motion passed unanimously.

**APPROVAL OF TAX SHARING RESOLUTIONS FOR LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 40:**

**-170; LOCATED AT THE NORTHEAST CORNER OF AVENUE G AND 30TH STREET WEST**

**-171; LOCATED AT THE CORNER OF AVENUE I AND 40TH STREET WEST**

Trustee Gantenbein moved to approve the Tax Sharing Resolutions. Trustee Smith-Woods seconded the motion. The motion passed unanimously. *\*Line item 7 & 8 were combined and voted on together.*

**APPROVAL OF TAX SHARING RESOLUTIONS FOR LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 14-467; ONE PROPOSED CAR WASH (TUNNEL, RECYCLING) AND ONE PROPOSED DRIVE-THROUGH RESTAURANT; LOCATED ON THE SOUTH WEST CORNER OF AVENUE L AND 10TH STREET WEST**

Trustee Gantenbein moved to approve the Tax Sharing Resolutions. Trustee Smith-Woods seconded the motion. The motion passed unanimously. *\*Line item 7 & 8 were combined and voted on together.*

**PUBLIC HEARING AND APPROVAL OF RESOLUTION NO. 2025-04, APPROVING THE**

**ENGINEER’S REPORT, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BENEFIT ASSESSMENT DISTRICT FOR FISCAL YEAR 2025/2026 AND CONFIRMING DIAGRAMS AND ASSESSMENTS PURSUANT TO THE PROVISIONS OF THE CALIFORNIA HEALTH AND SAFETY CODE, DIVISION 3, THE BENEFIT ASSESSMENT ACT OF 1982, DIVISION 2, CHAPTER 6.4 OF THE CALIFORNIA GOVERNMENT CODE AND AS PROVIDED BY ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION.**

Trustee Gantenbein moved to approve Annual Levy Collection Cost. Trustee Smith-Woods seconded the motion. The motion passes unanimously.

**DISTRICT MANAGERS MONTHLY REPORT**

Firstly, Leann Verdick provided the 24-25 fiscal end budget to everyone. The district came to a $17,000 surplus in their budget; the district received $40,000 more than what was expected from the county, and overall had an additional $107,000. Secondly, all vehicles have been sold, including the salvaged vehicle, coming to the sum of $16,000. The balance will be transferred to our LAIF account. Thirdly, Zach has been excellent out in the field. Traps and service requests numbers all suggest that what we are doing is effective and we are hoping this trend continues. Thirdly, Brenna has many events coming up, including the Lancaster Boulevard Farmers Market which is a new addition to this year’s outreach program. She had also written a piece on the history of the Antelope Valley Mosquito & Vector Control District and submitted it to the AV Press; they loved it so much that they will be publishing it in the AV Living Magazine. Lastly, Leann is looking into potentially adding another employee next year, as the budget would support this. If this is the case, a new vehicle will need to be purchased, and this would be the perfect thing to use a grant for. Leann will be looking further into what grant would work best if this route is chosen.

**CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION/SALARY INCREASE – TITLE: DISTRICT MANAGER. PURSUANT TO GOVERNMENT CODE SECTION 54957**

Trustee Gantenbein moved to approve the Closed Session. Trustee Kratz seconded the motion. The motion passed unanimously. All comments have been closed to public.

**RECONVENE INTO OPEN SESSION AND PROVIDE DISCLOSURE IF ANY ACTION TAKEN IS REQUIRED BY SECTION 54957.1**

Trustee Gantenbein moved to approve the Reconvening into Open Session. Trustee Gantenbein seconded the motion. The motion passed unanimously. The board is very pleased with Leann Verdick’s performance as District Manager. Her ability to prioritize tasks and goals has led the district to becoming stabilized within the budget after the Proposition 218 did not pass. The board has agreed that she deserves a 5% merit raise, this is combined with the annual COLA raise, coming to a sum of 9%.

**APPROVAL TO MOVE AUGUST MEETING TO AUGUST 21, 2025 DUE TO CONFLICT WITH CSDA ANNUAL CONFERENCE AND SEPTEMBER BOARD MEETING TO SEPTEMBER 25, 2025 AT 4:00PM- DUE TO CONFLICT WITH MANAGERS SCHEDULE, WILL BE HELD IN-PERSON AT THE DISTRICT OFFICE.**

Trustee Kratz moved to approve the two dates due to calendar conflicts. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**BOARD OF TRUSTEES COMMENTS:** Trustee Kratz requested a closed session and action item be placed on the next meeting agenda for consideration of increase for District Manager.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, President Gantenbein adjourned the meeting at 4:38 p.m.

Respectfully Submitted: Approved:

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Cei Kratz David Gantenbein

Board Secretary Board President